



**REQUEST FOR EARNEST MONEY DEPOSIT/OTHER PAYMENTS**

**NOTE: This form is NOT to be used to request funds for closing. Please print clearly. All fields must be completed.**

Exchangor Name(s): \_\_\_\_\_

Take funds from sale of: \_\_\_\_\_

*Sale Property Address*

Amount requested: \$ \_\_\_\_\_ Date funds should be sent: \_\_\_\_\_

(PWB does not process same day requests)

Please send the above referenced funds via (please check one):

Wire: Bank Name: \_\_\_\_\_

ABA Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Name: \_\_\_\_\_

Reference: \_\_\_\_\_

Check: Make check payable to: \_\_\_\_\_

Mail Check to (address): \_\_\_\_\_

Attn: \_\_\_\_\_

Optional Charge (please initial, **if necessary**): DHL (\$15.00) \_\_\_\_\_

These funds are being used for (state reason – ex. deposit, appraisal, inspection fee, etc.):

\_\_\_\_\_  
Name of Purchase Escrow/Closing Company: \_\_\_\_\_

Name of Escrow Officer/Closing Agent: \_\_\_\_\_

Address of Escrow/Closing Company: \_\_\_\_\_

Escrow Officer/Closing Agent's Ph. No. : ( ) \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_

Escrow/File No.: \_\_\_\_\_ Estimated Closing Date: \_\_\_\_\_

Purchase Property Address: \_\_\_\_\_

**SIGNATURES (REQUIRED): (By signing this, you are acknowledging that you understand that the Assignment of Contract must be drawn and signed by ALL PARTIES, prior to funds being sent. Please forward contract to PWB asap).**

**EXCHANGOR:**

\_\_\_\_\_  
By:  
Title:

\_\_\_\_\_  
By:  
Title: